

Plumber Punch List Template

32 closeout items. Check each item only after it is verified at the wall, photo taken. Editable Google Sheets copy and the free mobile version at www.mypunchlistapp.com/templates/plumber.

Project: _____ Date: _____ Prepared by: _____

Fixtures

- ☐ **Fixtures match the approved schedule, correct model and finish**
Check what got set against the fixture cut sheets. A chrome trim kit in a brushed-nickel bathroom is a pull-and-replace, catch it before the owner does.
- ☐ **Toilets set solid, caulked, no rock, tank bolts snug**
No movement when you sit-test the bowl, caulk bead at the base per local practice, supply stop accessible, tank not weeping at the bolts.
- ☐ **Every toilet flush-tested: full flapper seal, fill valve shuts off clean**
Run three flushes each. Ghost-filling ten minutes later means a leaking flapper; that is a callback in week one if you skip it.
- ☐ **Faucets operate smoothly, no drips at spout or handles under pressure**
Cycle hot and cold full range, check the base and handle stems dry, verify cartridge orientation so hot is actually on the left.
- ☐ **Sink baskets and lav drains sealed, pop-ups adjusted and holding water**
Fill and hold every bowl, then drain and check the trap and tailpiece connections dry with a paper towel, not a flashlight glance.
- ☐ **Tub and shower valves within temperature limit stop range, trim tight**
Anti-scald limit stops set (120F max at the tub spout is the usual target), escutcheons caulked, diverters sending full flow to the head.
- ☐ **Shower pans and tub overflows flood-tested with no weeping**
Stopper the drain, fill above the strainer, hold 15 minutes. Check the overflow gasket with the tub full; a dry ceiling below is the pass.
- ☐ **Dishwasher, ice maker, and disposal connected, run one full cycle**
High loop or air gap on the DW drain per local code, ice maker line flushed before connection, disposal free of the knockout plug rattle.

Water Supply & Distribution

- ☐ **Static pressure verified 40 to 80 psi; PRV set and recorded**
Gauge it at a hose bibb. Over 80 psi needs a pressure-reducing valve per code; note the reading on the closeout sheet, the warranty guys will want it.
- ☐ **Angle stops at every fixture: accessible, operable, not seeping**
Turn every stop through a full cycle. A frozen or weeping stop is exactly what the owner grabs during their first 2am leak.
- ☐ **Hose bibbs frost-free where required, secured, vacuum breakers on**
Anchored to blocking, sloped to drain, backflow protection installed. Cycle each one; a bibb that hammers when closed needs attention now.
- ☐ **No water hammer at quick-closing valves; arrestors installed where needed**
Slam-test the washer box and dishwasher. Banging pipes get arrestors or strapping before closeout, not a "they all do that."
- ☐ **Main shutoff accessible, operable, and labeled for the owner**
Full-port valve turns without a wrench, tagged, and the owner is shown where it is at walkthrough. Put it in the closeout photos.
- ☐ **PEX manifold runs labeled; hot/cold not crossed anywhere**
Run hot at every fixture and confirm it arrives on the correct side. One crossed connection at a lav shows up as lukewarm water half the house away.

Drain, Waste & Vent

- ☐ **Every drain flow-tested full-bore, no gurgle, no slow swirl**
Fill and dump every fixture. Gurgling is a venting problem, slow swirl is a slope or blockage problem; both are cheaper to chase before the owner moves in.
- ☐ **All traps holding water including floor drains and remote fixtures**
Prime every floor drain and rarely used fixture. A dry trap is the number one "sewer smell" service call and it costs you a truck roll to pour a bucket of water.
- ☐ **Cleanouts accessible with caps on, not buried behind finishes**
Every cleanout reachable, plugs threaded in with thread sealant, cover plates on interior cleanouts. Note locations for the closeout package.
- ☐ **DWV joints dry at pan check: run all fixtures, inspect below**
With everything draining at once, flashlight every accessible joint in the crawl or basement. Water stains on the subfloor now beat a ceiling repair in 90 days.
- ☐ **Vent terminations clear, flashed, and legal height above roof**
Boots sealed, no sags trapping condensate, terminations the code distance from windows and intakes. Confirm nobody capped a vent during roofing.
- ☐ **Sump and sewage ejector pumps cycle-tested, check valves holding, lids sealed**
Fill the pit, watch a full pump-down, listen for check-valve slam, confirm the gasketed lid and vent on sewage ejectors are tight.

Water Heater & Equipment

- ☐ **T&P relief valve piped to approved termination, right size, no threads on end**
Full-size discharge, gravity fall, terminates within 6" of the floor or to the exterior per local code. The most-flagged water heater item in most jurisdictions.
- ☐ **Seismic straps and drain pan installed where required, pan piped to drain**
Two straps in seismic zones, upper and lower thirds. Pan under any heater above living space with the drain actually routed somewhere legal.
- ☐ **Expansion tank installed on closed systems, precharged to line pressure**
Required with a PRV or check-metered service. Thumb-check the charge with a gauge, not by tapping it; set to static pressure before water is on.
- ☐ **Water heater fired, temperature set, hot water confirmed at furthest fixture**
Set to 120F unless spec says otherwise, time the hot-water arrival at the far bathroom and note it; recirc pump aligned and running if installed.
- ☐ **Gas heater venting sloped and sealed; combustion air openings clear**
Proper rise on B-vent, connectors screwed, no flue spillage at the draft hood after 5 minutes of burn. PVC on power vents glued and supported.
- ☐ **Gas connections leak-tested at every appliance, drip legs installed**
Bubble-test or manometer every union, valve, and flex connector you touched. Sediment traps at the heater, range, and dryer per code.

Trim & Closeout

- ☐ **Escutcheons on every penetration, tight to finished surfaces**
Supply and drain penetrations at every fixture covered, split rings closed, nothing spinning loose. Bare caulked holes are a finish item you own.
- ☐ **Aerators pulled, lines flushed of debris, aerators reinstalled**
Solder beads and PEX shavings end up in aerators and shower cartridges. Flush hot and cold at every faucet, then reinstall and check flow.
- ☐ **Caulk joints at fixtures clean and continuous, color matched**
Tub-to-tile, counter-to-backsplash at sinks, toilet bases. Neat tooled beads; the caulk line is what the owner sees, not your pipe work.
- ☐ **Protective film and stickers removed, fixtures cleaned, no tool marks**
Film off the stainless sink, sticker residue off the toilet bowls, no channel-lock teeth marks on chrome. Buff and check under raking light.
- ☐ **Shutoffs, recirc timer, and hose bibb stops labeled and demonstrated**
Tag the main, the heater cold inlet, irrigation tee, and any zone valves. Walk the owner through them; it saves your winter freeze-call volume.
- ☐ **Final inspection passed; warranties, pressure readings, and fixture docs turned over**
AHJ final signed, water heater warranty registered, PRV and static pressure readings recorded, fixture manuals and spare cartridge info in the closeout package.